



CUTISS AG, a biotech company spin-off of the University of Zurich (UZH), focuses on the development of personalized bioengineered skin graft products for the treatment of skin defects. Its lead product denovoSkin™ has successfully completed Phase I in pediatric patients. Clinical Phase II studies are underway in Europe and Switzerland.

For our brand new GMP and R&D facilities in Schlieren, Switzerland, we are currently seeking a highly motivated and experienced

Logistics Coordinator (f/m/d), 100%

In this exciting role, you ensure a timely and accurate execution of all warehouse and production activities and will be responsible for the complete management of our GMP facility warehouse, which include the following activities:

Your Responsibilities

- Coordinate purchasing (order standard products, check delivery times etc.) of materials (chemicals and disposables) to ensure availability of goods for GMP production and QC activities and help to monitor supplier performance
- Receive, store and register incoming materials and equipment ensuring deliveries are correct and without damage
- Inspect incoming products to determine compliance to Materials Specifications and submit the relevant documentation to Quality department for verification & release
- Distribute released items to internal clients of QC, Production and R&D
- Establishing standards and procedures for receiving and shipping goods and continuously optimizing the existing storage management system
- Regular inventory check of all materials in stock, and proactive procurement of production material to ensure operational readiness of the GMP facility
- Responsible for the life-cycle management of laboratory materials, including removal of expired products as well as recycling and waste management
- Coordinate warehouse Area and check stock levels for chemicals, disposables and gasses, in order to ensure sufficient availability and traceability of goods

Your Profile

- Degree in Logistics (“Logistikfachmann/-frau mit eidg. Fachausweis”) or in Biology Laboratory Assistant (“Biologielaborant mit eidg. Fachausweis”) or equivalent education in either fields is desirable.
- Min. 2-3 years of work experience in a similar position
- Experience working within a regulated environment (Pharmaceutical industry, Life-sciences industry etc.) is desirable
- Experienced with establishing and maintaining the storage management within a constantly developing structure
- Good knowledge in English and German both oral and written
- Excellent communication and interpersonal skills, proactive interaction with key personnel from different departments within CUTISS and suppliers



- Attention to detail with excellent organizational and record keeping
- Can-do attitude with proven ability to take initiative, multi-task and prioritise to think and react in a very dynamic and high-paced environment
- Must have work permit in Switzerland

We offer

- High pace start-up environment
- Flexible working hours in arrangement with the head of department
- Competitive benefit package
- A young and dynamic team
- 5 weeks holidays (at 100% work quota)

Starting date: as soon as possible or as agreed

Place of work: 8952 Schlieren

For more information about CUTISS AG please visit <https://cutiss.swiss/de/cutiss-ag/>.

Did we raise your interest? Then we would love to hear from you! Please send us your application including CV, motivation letter, employment references and diplomas by using the following link:

[Apply Online](#)

For further information, please contact our HR partner HC Solutions, Annika Danielsson or Annette Corona.

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